



**MINISTÉRIO DA EDUCAÇÃO**  
**Fundação Universidade Federal do ABC**

**PUBLIC NOTICE Nº 9/2023**

Opening of simplified selection process for the hiring of visiting professors for the special program English as an approach of Instruction at UFABC – A strategy of “Internationalization at Home”

THE RECTOR OF FUNDAÇÃO UNIVERSIDADE FEDERAL DO ABC (UFABC), nominated by Decree of the Presidency of the Republic of May 24, 2022, published on the Official Gazette (DOU), Section 2, page 1, of May 25, 2022, in the exercise of its legal and statutory attributions, makes public, under the terms of the Legal Basis indicated, the Public Notice for the opening of registrations destined to select candidates, through a Simplified Selection Process, to hire Visiting Professor, for a fixed period, to give heed to the temporary need in the following conditions and features:

**1. GENERAL PROVISIONS**

1.1. Legal Basis: Laws No. 8745/1993, No. 9394/96, No. 12772/2012; Decree No. 7485/2011 and No. 9508/2018; Normative Instruction No. 1/2019 of the Special Secretariat for Debureaucratization, Management and Digital Government of the Ministry of Economy; Resolution No. 226 of the Teaching, Research and Extension Council (ConsEPE) and amendments.

1.2. The purpose of hiring visiting professors and foreign visiting professors is to support the implementation of stricto sensu postgraduate programs, contribute to the improvement of teaching, research and extension programs, contribute to carrying out teacher training programs and enabling scientific and technological exchange, under the following conditions:

Option	Area	Sub-area	Vacancies
1	Economics	-	01
2	International relations	-	03
3	Production Engineering	Production and Operations Engineering	01
4	Production Engineering	Industrial Engineering and Operations	02

1.3. Regarding the total initial vacancies and those that may be created in the public notice, vacancies will be reserved for black candidates and people with disabilities in the proportion set out in items 5.1 and 6.1.

1.3.1. The distribution of reserved places will be defined in a public draw, broadcast live at an address disclosed at least 24 hours in advance on the website <https://www.ufabc.edu.br/concursos/docentes/inscricoes-abertas>.

1.4. Application period: 03/23rd/2023 to 05/22<sup>nd</sup>/2023

1.5. Registration fee: Free.

1.6. Applications will be received exclusively via the internet, at <http://sig.ufabc.edu.br/sigrh/public>.

1.7. Remuneration: R\$ 9,616.18, equivalent to the sum of the basic salary and remuneration for the degree (doctorate) of the Associate-A1 Class of the Higher Education Teaching career.

1.8. Work Regime: 40 (forty) hours per week, full-time, under exclusive dedication.

1.9. The duration of the visiting professor contract will be:

a) 1 (one) year for a visiting professor of Brazilian nationality, which may be extended, as long as the total term does not exceed 2 (two) years;

b) 1 (one) year for visiting professors of foreign nationality, which may be extended, as long as the total term does not exceed 4 (four) years;

1.10. The full text of the Opening Notice is available at [www.ufabc.edu.br/concursos/docentes](http://www.ufabc.edu.br/concursos/docentes) and under process No. 23006.004803/2023-83.

## **2. VACANCY CHARACTERISTICS:**

2.1. Special teaching, research or extension program to be attended by the hiring object of this Notice: English as an approach of Instruction at UFABC - A strategy of "Internationalization at Home", as described in Annex I.

2.2. Areas of knowledge to be covered by the selection object of this Public Notice:

2.2.1. Area: Economics: The political economy of capitalist development in Brazil; Description and analysis of the relationships between capitalist development, state policies and groups of socio-economic interests; Brazilian Economy: contemporary challenges; Microeconomics: consumer theory, theory of the firm, market structure and general balance; Macroeconomics: income determination, economic policy and open macroeconomics.

2.2.2. Area: International relations: Analysis of the Contemporary International Conjuncture; Global Organized Civil Society; History of Brazilian Foreign Policy.

2.2.3. Area: Production Engineering – Subarea: Production and Operations Engineering: management of production systems; production planning and control; maintenance management; management of production processes; simulation of production systems.

2.2.4. Area: Production Engineering – Subarea: Industrial Engineering and Operations: enterprise resource planning (ERP); product data management (PDM); shop floor management (SFM); product costing and manufacturing accounting (PCMA); supply chain management (SCM); requirement planning (RP); internet of things (IoT).

### **3. HIRING REQUIREMENTS**

3.1. The professional hired as a Visiting Professor must:

- I. Hold a doctor's degree for at least 2 (two) years;
- II. Be a professor or researcher of recognized competence in their area;
- III. Have relevant scientific production, preferably in the last 5 (five) years;
- IV. Prove proficiency in English equivalent to or higher than level B2, of the Common European Framework of Reference for Languages;
- V. Be up to date with electoral obligations, in the case of a Brazilian candidate;
- VI. Present Military Service Status Certificate or a Certificate of Discharge from Service, in case of male Brazilian applicants;
- VII. Demonstrate physical and mental aptitude to fulfill the contract;
- VIII. Not complying with a sanction for misconduct, imposed by any public body or entity at the federal, state or municipal levels;
- IX. Submit other documents that may be necessary for the hiring.

3.1.1. The objective parameter for compliance with the requirements defined by items II and III will be measured by achieving the minimum qualifying score in the Assessment of Academic Qualifications, as defined in Annex II.

3.1.2. The results of the TOEFL (Test of English as a Foreign Language), IELTS (International English Language Testing System), TOEIC (Test of English for International Communication) and Cambridge tests will be accepted as proof of proficiency in English.

3.1.3. Native candidates from official English-speaking countries are exempt from the requirement of item IV of item 3.1.

3.2. Postgraduate diplomas (doctoral) must be duly registered (if national) and, in the case of foreign diplomas not yet recognized and registered by a Brazilian university, pursuant to art. 48 of Law nº 9.394/96, these will be submitted to the evaluation of equivalence of the title presented, by a special UFABC commission established for this purpose, which will issue a legal document/opinion attesting to this situation, at no cost to the bearer, valid exclusively for the resulting hiring of this selection process.

3.3. It is prohibited to hire civil servants from the direct or indirect Administration of the Union, States, Federal District and Municipalities, as well as employees or civil servants of its subsidiaries and controlled companies, pursuant to Art. 6 of Law 8.745/1993.

3.4. Candidates who have already been hired by direct Federal Administration institutions, autarchies or public foundations, to meet the temporary need of exceptional public interest under the terms of Law No. 8.745/93, performing roles such as substitute or visiting professor, cannot be hired again based on this same law before 24 (twenty-four) months have elapsed from the termination of the previous contract.

3.5. Foreign candidates must prove their regular immigration status in order to be hired, in accordance with current legislation.

3.5.1. Foreign candidates who need to issue a work visa must timely provide UFABC with all the documentation requested to obtain the visa, under penalty of disqualification.

### **4. REGISTRATION PROCEDURE**

4.1. The following are requirements for registration:

I. Proof of doctoral degree or equivalent,

II. curriculum vitae or lattes;

III. supporting documentation for each production and/or activity listed in the curriculum vitae or lattes and provided for in Annex II, as specified in item 4.2.

IV. Research project written in English, correlated, referenced and contextualized to the contemporary trends of the intended area/sub-area, to the special teaching, research and extension program contained in Annex I, as well as to the Pedagogical Project of UFABC, with a maximum of 12 (twelve) pages long.

V. Video presentation of the Research Project **given in English** by the candidate.

VI. Proof of proficiency in English equivalent to or higher than level B2 of the Common European Framework of Reference for Languages or proof of nationality from an English-speaking country, as provided for in item 3.1.2.

4.1.1. The video with the presentation in English of the Research Project mentioned in item V must be made available by the candidate on an electronic address (link), which must be informed in the written copy of the Research Project mentioned in item IV.

4.1.2. It will be accepted documentation exclusively in English or Portuguese, except for the provisions of items IV and V of item 4.1.

4.1.3. The documentation referring to items I and III issued in the lingua franca used in the academic environment and the production of university knowledge, which are English, French and Spanish, in accordance with Art. 13, paragraph 2 of Normative Ordinance MEC No. 22/2016, may exceptionally be accepted, at the discretion of the Selection Committee, considering the provisions of item 3.2.

4.2. Registration will occur exclusively via the internet, within the period defined in item 1.4, through the following procedures:

a) Complete the registration form available at <http://sig.ufabc.edu.br/sigrh/public> (Menu Concursos / Concursos Abertos); and

b) Send the documents listed in item 4.1 in PDF format with the respective identifications, grouped **in a single compressed folder in ZIP format**, with a maximum size of 200 MB;

4.2.1. To send the video lesson, provided for in Group III – Didactic Activity, from the Grading Table For The Assessment (Annex II), candidates must inform in a specific document in PDF, the electronic address for access by internet browser.

4.2.1.1. To make video files available, addresses from free platforms will also be accepted, such as Dailymotion, Eduplay, Vimeo, Youtube, Dropbox, Google Drive, OneDrive, etc., being the candidate responsible for defining the sharing privacy level.

4.2.2. For proof of book publishing, send a copy of at least the following set of pages: cover, catalog file with the International Standard Book Number (ISBN - International Standard Book Number), synopsis and summary, if any, and the first page of the content.

4.2.3. For proof of publications in journals, a copy of at least the pages with the title, references and authors, among others, must be sent.

4.2.4. To prove the other items provided for in Annex II, documents commonly used in academic practice will be accepted, at the discretion of the Selection Committee, such as declarations, certificates, among other ones, according to Art. 14, item III of Consep Resolution 226/2018.

4.2.5. Applications that do not comply with the specifications established in items 4.1 and 4.2 will be rejected.

4.3. UFABC will send confirmation of receipt of registration data to the email address informed by the candidate in the form provided in item 4.2.

4.3.1. It is the candidate's duty, before the end of the enrollment period, to check the data recorded in their application, as well as the integrity of the submitted documentation, by accessing the candidate's area on the website <http://sig.ufabc.edu.br/sigrh/public> (Menu Concursos/Concursos Abertos) with the access data received in the registration confirmation.

4.3.2. During the registration period, the candidate may replace the documentation sent by accessing the candidate's area of the website <http://sig.ufabc.edu.br/sigrh/public> (Menu Concursos/Concursos Abertos).

4.3.3. If a duplicate registration is found for the same candidate, the most recent one will be considered, disregarding the previous one(s).

4.4. UFABC will not be responsible for registration requests that are not received due to computer technical reasons, communication failures, communication line congestion, as well as other factors that make data transfer impossible.

## **5. RESERVATION OF VACANCIES FOR PEOPLE WITH DISABILITIES**

5.1. From the total vacancies in this announcement and those that may be created during the validity period of the Selection Process, 5% (five percent) will be reserved for people with disabilities, pursuant to paragraph 2, article 5, of Law No. 8,112, of December 11, 1990, Decree No. 9,508, of September 24, 2018, and its amendments, and Law No. 13,146, of July 6, 2015.

5.1.1. If the application of the percentage referred to in sub-item 5.1 of this public notice results in a fractional number, this must be increased to the first subsequent whole number, provided that it does not exceed 20% (twenty percent) of the vacancies offered, under the terms of §2, of Article 5 of Law No. 8.112/1990.

5.2. The right to enroll in the Selection Process is guaranteed to people with disabilities who intend to make use of the prerogatives granted to them by Federal Decree No. 9508, of September 24<sup>th</sup>, 2018, amended by Federal Decree No. 9,546, of October 30, 2018.

5.2.1. People with disabilities are those who fall into the categories listed in Article 4 of Federal Decree No. 3298, of December 20<sup>th</sup>, 1999, amended by Federal Decree No. 5296, of December 2<sup>nd</sup>, 2004, in the Law 12764 of December 27<sup>th</sup>, 2004 and Law 14126 of March 22<sup>nd</sup>, 2021.

5.3. To compete as a person with disability, the candidate must inform their disability in the registration form and attach, in a specific field, a scanned copy of the Medical Report attesting the category and degree or level of disability, with express reference to the corresponding code of the International Classification of Diseases - CID, as well as the probable cause of the disability, signature, identification and registration in the professional council of the professional who issued it, in a complete and legible form.

5.3.1. Medical reports attesting hearing or visual impairment must be accompanied by the results of the tests that supported them.

5.3.2. Candidates with disabilities will compete concurrently for reserved vacancies and vacancies destined for broad competition, according to their classification in the selection process.

5.4. The candidate registered as a person with disability, if qualified in the Selection Process, will be submitted to evaluation by a UFABC multidisciplinary team, composed under the terms of Art. 5 of Decree 9508 of September 24<sup>th</sup>, 2018, or accredited by it, which will issue an opinion that will observe:

I. The information provided by the candidate at the time of registration;

II. The nature of the duties and essential tasks of the position to be performed;

III. The feasibility of accessibility conditions and adaptations of the work environment in the performance of tasks;

IV. The possibility of the use, by the candidate, of equipment or other means that they use on a regular basis; and

V. The result of the assessment for recognition of the eligibility of the proven disability and its compatibility with the essential duties and tasks of the position to be performed, pursuant to art. 4 of Federal Decree No. 3298 of December 20<sup>th</sup>, 1999, amended by Federal Decree No. 5296, of December 2<sup>nd</sup>, 2004, and Law 14126 of March 22<sup>nd</sup>, 2021.

5.4.1. The Multidisciplinary Team at UFABC may, at its discretion, request additional information necessary for the proper biopsychosocial assessment, through complementary documentation, scheduling an interview or face-to-face medical examination.

5.4.2. The opinion of the multidisciplinary team referred to in item 5.4 will be final.

5.4.3. The candidate registered as a person with disability who does not present proof in accordance with item 5.3 will have the condition rejected, and must remain on the general list of ranked candidates, if he/she has reached the minimum qualifying marks.

5.5. The candidate who, within the registration period, does not declare their disability or who does declare it, but does not comply with the provisions of this Public Notice, will not be considered a candidate with disability, for the purposes of this Simplified Selection Process.

## **6. RESERVATION OF VACANCIES FOR BLACK PEOPLE**

6.1. 20% (twenty percent) of the original vacancies and those that may be created during the validity of the result of the Selection Process will be reserved for black people.

6.1.1. The reservation of vacancies will be applied whenever the total number of vacancies offered in the selection process is equal to or greater than 3 (three).

6.1.2 If the application of the percentage referred to in item 6.1 of this public notice results in a fractional number, this will be increased to the first subsequent whole number, in the case of a fraction equal to or greater than 0.5 (five tenths), or reduced to the whole number immediately below, in the case of a fraction smaller than 0.5 (five tenths), as provided for in paragraph 2 of article 1 of Law No. 12990/2014.

6.2. Those who declare themselves black or brown at the time of registration may apply for vacancies reserved for black candidates, according to the color or race used by the Brazilian Foundation "Institute of Geography and Statistics" (IBGE).

6.2.1. Candidates who, upon registration, declare themselves black for the purpose of competing for reserved vacancies, will concurrently compete for vacancies destined for broad competition, according to their classification in the selection process.

6.3. Self-declared black candidates approved in the Simplified Selection Process will be submitted to the heteroidentification procedure, pursuant to Normative Ordinance No. 4, of April 6<sup>th</sup>, 2018, as published on the website [www.ufabc.edu.br](http://www.ufabc.edu.br).

6.3.1. A maximum of ten self-declared black candidates will be called for the heteroidentification procedure, in accordance with the classification order of the preliminary result, pursuant to art. 8<sup>th</sup>, paragraph 3 of Normative Ordinance 04/2018.

6.3.2. The heteroidentification procedure will be carried out in person, at UFABC, by a committee specifically created for this purpose.

6.3.3. Exceptionally and by reasoned decision, the committee may carry out the heteroidentification procedure through telepresence modality, using available communication technology resources.

6.3.4. The heteroidentification procedure will be recorded and the resulting video will be used in the analysis of any appeals filed by the candidates.

6.3.5 The call for the Heteroidentification procedure will be published on the website <http://www.ufabc.edu.br/concursos/docentes> at least 02 calendar days in advance.

6.3.6. The candidate whose self-declaration is not confirmed in the heteroidentification procedure will compete for the vacancies destined to the broad competition.

6.4. The following cases will result in the elimination from the Selection Process, even if the candidates have been classified in the list of broad competition:

I. Candidates who have the self-declaration found false in an administrative procedure of the heteroidentification committee under the terms of the sole paragraph of art. 2 of Law No. 12,990 of 2014.

II. Candidates who do not attend the heteroidentification procedure.

III. Candidates who refuse to be recorded in the heteroidentification procedure.

6.4.1. The opinion of the heteroidentification committee that finds the falsity of the self-declaration should substantiate its conclusion under the terms of art. 50 of Law No. 9,784, of January 29, 1999.

6.4.2. The elimination of approved candidates does not give rise to an additional call for self-declared black candidates not previously classified.

6.5. Candidates who do not declare themselves to be black at the time of the registration will not be able to claim that condition later on for their benefit.

## **7. SIMPLIFIED SELECTION PROCESS:**

7.1. The selection process will consist of:

- a) eliminatory and classificatory Assessment of Academic Qualifications; and
- b) classificatory analysis of the work plan and/or research project to be carried out.

7.2. In the Assessment of Academic Qualifications, the candidate's curriculum will be analyzed and the production and activities listed in Annex II will be taken into account and scored, provided

that they are duly proven, in accordance with adherence to the area and subarea(s) of the Selection Process.

7.2.1. The Assessment of Academic Qualifications will be assigned a score from 0 (zero) to 10 (ten), with up to 2 (two) decimal numbers (tenths and hundredths), respecting the maximum score established for each group as provided in Annex II.

7.3. In the analysis of the work plan and/or research project, the following will be taken into account:

a) relevance and affinity of the project in English to the special teaching, research or extension program to be attended; and

b) quality and feasibility of the work plan and/or research Project in English, as well as its compatibility with the Institutional Pedagogical Project of UFABC.

7.3.1. In the analysis of the work plan and/or research project, a score from 0 (zero) to 10 (ten), with up to 2 (two) decimal places, will be assigned to candidates who have been classified in the Assessment of Academic Qualifications, as minimum score set out in Annex II.

## 8. PRELIMINARY CLASSIFICATION AND TIE BREAKER CRITERIA

8.1. The candidate's final grade will be obtained by the simple average, rounded up to 2 (two) decimal numbers (tenths and hundredths), of the grades assigned to the Assessment of Academic Qualifications and the analysis of the work plan and/or research project.

8.1.2. Candidates who obtain the minimum grades established in Annex II will be considered qualified, respecting the limits set forth in Annex II of Decree No. 9739, of 2019.

8.2. For the classification, it will be used the descending order of the final grades attributed to qualified candidates.

8.2.1. None of the candidates tied in the last classification of approved candidates will be considered rejected.

8.2.2. In case of a tied final grade, it will be given preference to the candidate who presents successively:

I. Age equal to or greater than 60 years, under the terms of Federal Law No. 10,741/2003, and among these, the older ones;

II. Higher score in Group C of the Assessment of Academic Qualifications;

III. Higher score in Group B of the Assessment of Academic Qualifications;

IV. Higher grade in the analysis test of the work plan and/or research project;

V. Being in the role of juror for a longer time, under the terms of Federal Law No. 11,689/2008.

8.2.3. If the tied scores persist after applying the criteria set out in item 8.2.2, the Selection Committee will break the tie by drawing lots.

8.3. The preliminary result of the classification of candidates will be published on the website <http://www.ufabc.edu.br/concursos/docentes>, according to the schedule provided in Annex III.

## 9. APPEALS

9.1. Candidates wishing to file an appeal against the rejection of the application or the preliminary classification must do so through the electronic address



<http://sig.ufabc.edu.br/sigrh/public> (Concursos Menu/ candidate's area) , within the period provided for in Annex III.

9.1.1. Appeals will not be accepted by other means than the ones established or after the deadline.

9.2. The appeal will be analyzed by the Selection Committee, whose decision will be announced within the period and on the place informed in Annex III.

9.2.1. If the rejection of the application is reversed by means of an appeal, a new deadline will be granted for filing an appeal against the preliminary classification of the applicant candidate, according to the period provided for in Annex III.

## **10. RESULT**

10.1. The announcement of approval of the final result of the simplified selection process will be published in the Official Union Gazette and made available at the time and place provided for in Annex III.

## **11. FINAL PROVISIONS:**

11.1. The application period specified in the item 1.4 may be extended at the discretion of the Administration.

11.1.1. If there is an extension in the enrollment period, the new deadline will be announced on the website [www.ufabc.edu.br/concursos](http://www.ufabc.edu.br/concursos).

11.2. The selection process will be valid for 01 (one) year, counted from the date of signature of the first contract, according to art. 9 of Normative Instruction No. 1, of August 27, 2019, of the Ministry of Economy/Special Secretariat for Debureaucratization, Management and Digital Government, which may be extended, at most, for the same period, at the discretion of the Administration.

11.2.1. If there are new vacancies available during the validity period of the selection process, UFABC may hire the next approved candidate(s), respecting the ranking order and the criteria of alternation and proportionality of reserved vacancies to candidates with disabilities and black candidates.

11.2.2. The candidate approved in the selection process will have a maximum period of 30 (thirty) days to present the admission documents from the call notice, this period may be extended due to the procedure for evaluating the equivalence of the diploma issued abroad provided for in item 3.2 and, exclusively to the foreign candidate, for the purpose of clearing the residence visa, both in the interest of the administration.

11.2.3. The disqualification, withdrawal or any other impediment of a candidate occupying a vacancy reserved for a person with a disability or black person, will imply their replacement by the next candidate with the same condition, observing the classification order.

11.2.4. In case there are not enough candidates with disabilities or black candidates approved to occupy the vacancies eventually reserved, the remaining vacancies will revert to the broad competition and will be filled by the other approved candidates, observing the classification order.

11.2.5. During the period of validity of the simplified selection process, in the event of interruption of the temporary contract still in force, UFABC may hire the next approved candidate, respecting the ranking order.

11.2.6. In the event of item 11.2.5, the term of validity of the new contract will be limited to the remaining term of the previous contract to reach the maximum duration established in item 1.9, not counting periods without contractual coverage.

11.3. In view of the interdisciplinary and multi-campus nature, UFABC is responsible for assigning the subjects and the places where they will be taught by the hired professor.

11.3.1. Observing the legal limits, the visiting professors hired through this public notice will have similar duties to the professors of the university's effective staff and will develop activities in teaching, research and extension programs, and may even participate in examination boards, conferences, congresses, seminars, symposiums and similar events, national or international, in the interest of the administration of UFABC.

11.3.2. Visiting professors may not receive duties, roles or responsibilities not provided for in the contract, nor may they be appointed or assigned, even if on a precarious basis or as a replacement, for the exercise of a commissioned position, in accordance with Art. 9, items I and II of Law No. 8.745/93.

11.4. ConsEPE Resolution nº 226 (Resolução nº 226 do ConsEPE) is an integral part of this public call, which the candidate, when registering for the selection process, declares to be aware of.

11.5. For the purposes of the deadlines mentioned in this notice, it will be observed Brasília time (Time zone in Brasilia - Federal District, GMT-3).

11.6. It is the candidate's sole responsibility to keep their physical and electronic addresses updated, as well as their contact telephone numbers during the term of this Selection Process.

11.6.1. The candidate can make the necessary updates through the candidate's area of the SIGRH system or by contacting the Divisão de Concursos at the address [concursos@ufabc.edu.br](mailto:concursos@ufabc.edu.br).

11.7. Any questions not clarified by this public notice or in the regulations cited therein may be forwarded to the email address [concursos@ufabc.edu.br](mailto:concursos@ufabc.edu.br).

11.8. And, to make it known to interested parties, ISSUES this Public Notice.

DÁCIO ROBERTO MATHEUS  
Rector

## ANNEX I

### SPECIAL PROGRAM OF TEACHING, RESEARCH AND EXTENSION

#### English as an approach of Instruction at UFABC – An “Internationalization at Home” Strategy

One of the goals of UFABC's Institutional Internationalization Plan is to internationalize the university curriculum. One of the strategies to achieve this objective is to "establish an annual offer of courses in English at undergraduate and graduate levels to allow non-Portuguese speaking foreign students to study at UFABC" (Strategy 39). Among the results, we expect to increase the offer of courses in English at undergraduate and postgraduate programs; attract foreign students; prepare UFABC students for the international academic environment; provide them with opportunities to acquire technical vocabulary in English in different fields of knowledge; create an international and intercultural environment at UFABC campuses.

In order to foster the practice of teaching academic content in English at UFABC, we intend to hire visiting professors primarily to work in undergraduate programs with (i) high demand by international mobility students and (ii) high interest on the part of its domestic students in taking courses in English. The UFABC undergraduate programs whose students are most interested in taking courses taught in English, as evidenced by surveys conducted by the International Affairs Office, are: Bachelor in Economics, Bachelor in International Relations, Management Engineering, and Aerospace Engineering (the demand of visiting professors for the latter program was met by Public Notice No. 037/2021).

That said, it is expected from the contracted visiting professors to:

- Demonstrate the necessary linguistic and pedagogical skills for teaching academic content in English, so that they can contribute to the internationalization of the Federal University of ABC;
- Conduct all the teaching activities under their responsibility through the medium of English, regarding both undergraduate and graduate levels, as well as Research and Outreach.
- Concerning Post-graduation, the visiting professors must teach courses in English in the graduate programs to which they are more directly linked, (with regard to their expertise).
- Concerning Outreach, they may teach short courses in English to the community, within their areas of knowledge, as well as courses for the community on the topic of EMI (English as an approach of Instruction).
- Concerning Research, they will be able to act as supervisors of End-of-course Papers (TCCs) and Undergraduate Research projects (IC). As for the TCCs, the language used to prepare the written reports can be chosen by the students (authors of the paper), being either English or Portuguese.
- Concerning “Teachers Continuing Education” projects, they should share with their peers at UFABC their knowledge about teaching academic content in English, preferably within the areas for which they were hired. They should promote spaces for sharing their practices with other teachers, so they can collectively build the culture of teaching academic content in English at UFABC.

**ANNEX II –  
GRADING TABLE FOR THE ASSESSMENT OF ACADEMIC QUALIFICATIONS**

<b>GRADING TABLE FOR THE ASSESSMENT OF ACADEMIC QUALIFICATIONS Option 1 – Area: Economics</b>		
<b>GROUP I - TECHNICAL-PROFESSIONAL ACTIVITIES</b>  <b>Maximum Total Score for this group: 1,00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
Coordination of projects, courses or programs	0,10/month	1,00
Coordination of projects or courses in virtual environments	0,10/month	1,00
<b>GROUP II - SCIENTIFIC, ARTISTIC, TECHNICAL OR CULTURAL PRODUCTION</b>  <b>Maximum Total Score for this group: 5.00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
Articles published in English in indexed journals	1,00/item	4,00
Articles published in indexed journals (in a language other than English)	0,50/item	3,00
Books written in English	1,00/item	3,00
Book chapters written in English	0,50/item	2,00
Other type of scientific, artistic, technical or cultural production in English	0,50/item	1,00
Lectures given in English	0,50/item	1,00
Full papers presented in English at international events	0,50/item	2,00
Oral presentations in English at conferences	0,50/item	2,00
<b>GROUP III - TEACHING ACTIVITY</b>  <b>Maximum Total Score for this group: 4.00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
In-person (face-to-face) teaching activity of subject contents in English within the scope of Higher Education.	1,00/item	3,00
In-person (face-to-face) teaching activity (in languages other than English) within the scope of Higher Education.	1,00/item	2,00
Online teaching experience in English	1,00/item	2,00
Online teaching experience (in a language other than English)	1,00/item	2,00
Supervision of academic papers written in English (Theses / Dissertations / Undergraduate theses)	1,00/item	3,00
Video class of up to 30 min in English on one of the topics belonging to the subarea	3,00/item	3,00

<b>GRADING TABLE FOR THE ASSESSMENT OF ACADEMIC QUALIFICATIONS</b> <b>Option 2 - Area: International relations</b>		
<b>GROUP I - TECHNICAL-PROFESSIONAL ACTIVITIES</b> <b>Maximum Total Score for this group: 1,00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
Coordination of projects or courses	0,10/month	1,00
Coordination of projects or courses in virtual environments	0,05/month	1,00
<b>GROUP II - SCIENTIFIC, ARTISTIC, TECHNICAL OR CULTURAL PRODUCTION</b> <b>Maximum Total Score for this group: 5.00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
Articles published in English in indexed journals	0,50/item	4,00
Books written in English	1,00/item	3,00
Book chapters written in English	0,50/item	2,00
Other type of scientific, artistic, technical or cultural production in English	0,25/item	1,00
Lectures given in English	0,25/item	1,00
Full papers presented in English at international events	0,25/event	2,00
Oral presentations in English at conferences	0,25/item	2,00
<b>GROUP III - TEACHING ACTIVITY</b> <b>Maximum Total Score for this group: 4.00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
In-person (face-to-face) teaching activity of subject contents in English within the scope of Higher Education in the registration subarea.	0,50/item	4,00
Online teaching experience in English in the the registration subarea.	1,00/item	2,00
Supervision of academic papers written in English (Theses / Dissertations / Undergraduate theses)	0,50/item	2,00
Video class of up to 30 min in English on one of the topics belonging to the subarea	3,00/item	3,00

<b>GRADING TABLE FOR THE ASSESSMENT OF ACADEMIC QUALIFICATIONS</b> <b>Option 3 - Area: Production Engineering - Subarea: Production and Operations Engineering</b>		
<b>GROUP I - TECHNICAL-PROFESSIONAL ACTIVITIES</b>  <b>Maximum Total Score for this group: 1,00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
Coordination of projects or courses	0,20/month	1,00
Coordination of projects or courses in virtual environments	0,20/month	1,00
<b>GROUP II - SCIENTIFIC, ARTISTIC, TECHNICAL OR CULTURAL PRODUCTION</b>  <b>Maximum Total Score for this group: 3.00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
Articles published in English in indexed journals in the field of engineering in the last 5 (five) years	1,00/item	3,00
Articles published in indexed journals (in a language other than English)	0,50/item	1,00
Books written in English in the field of engineering	3,00/item	3,00
Book chapters written in English	1,00/item	3,00
Other type of scientific, artistic, technical or cultural production in English	0,50/item	1,00
Lectures given in English	0,50/item	2,00
Full papers presented in English at international events	1,00/event	2,00
Oral presentations in English at conferences	1,00/event	2,00
<b>GROUP III - TEACHING ACTIVITY</b>  <b>Maximum Total Score for this group: 6.00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
In-person (face-to-face) teaching activity of subject contents in English within the scope of Higher Education, within the registration subarea.	2,00/item	3,00
In-person (face-to-face) teaching activity (in a language other than English) within the scope of Higher Education in the registration subarea.	1,00/item	1,00
Online teaching experience in English in the the registration subarea.	1,50/item	2,00
Online teaching experience in the the registration subarea (in a language other than English).	0,50/item	1,00
Supervision of academic papers written in English (Theses / Dissertations / Undergraduate theses)	0,50/item	1,00
Video class of up to 30 min in English on one of the topics belonging to the subarea	3,00/item	3,00

<b>GRADING TABLE FOR THE ASSESSMENT OF ACADEMIC QUALIFICATIONS</b>		
<b>Option 4 - Area: Production Engineering - Subarea: Industrial Engineering and Operations</b>		
<b>GROUP I - TECHNICAL-PROFESSIONAL ACTIVITIES</b> <b>Maximum Total Score for this group: 1,00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
Coordination of projects or courses	0,20/month	1,00
Coordination of projects or courses in virtual environments	0,20/month	1,00
<b>GROUP II - SCIENTIFIC, ARTISTIC, TECHNICAL OR CULTURAL PRODUCTION</b> <b>Maximum Total Score for this group: 3.00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
Articles published in English in indexed journals in the field of engineering in the last 5 (five) years	1,00/item	3,00
Articles published in indexed journals (in a language other than English)	0,50/item	1,00
Books written in English in the field of engineering	3,00/item	3,00
Book chapters written in English	1,00/item	3,00
Other type of scientific, artistic, technical or cultural production in English	0,50/item	1,00
Lectures given in English	0,50/item	2,00
Full papers presented in English at international events	1,00/event	2,00
Oral presentations in English at conferences	1,00/event	2,00
<b>GROUP III - TEACHING ACTIVITY</b> <b>Maximum Total Score for this group: 6.00</b>	Multiplier factor (unit, months, years, other)	Maximum score per valid item presented
In-person (face-to-face) teaching activity of subject contents in English within the scope of Higher Education, within the registration subarea.	2,00/item	3,00
In-person (face-to-face) teaching activity (in a language other than English) within the scope of Higher Education in the registration subarea.	1,00/item	1,00
Online teaching experience in English in the the registration subarea.	1,50/item	2,00
Online teaching experience in the the registration subarea (in a language other than English).	0,50/item	1,00
Supervision of academic papers written in English (Theses / Dissertations / Undergraduate theses)	0,50/item	1,00
Video class of up to 30 min in English on one of the topics belonging to the subarea	3,00/item	3,00

#### **MINIMUM QUALIFICATION GRADES IN THE SELECTION PROCESS**

<b>Assessment of Academic Qualifications</b>	6.00	<b>Minimum final grade</b>	6.00
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### ANNEX III

#### SCHEDULE OF STEPS

Phases of the process result	Deadline		Place/Site
Acceptance/Rejection of registration and Preliminary Result	Up to 90 days	Of the end of registration period	<a href="http://www.ufabc.edu.br/concursos/docentes">http://www.ufabc.edu.br/concursos/docentes</a>
Appeal against rejection of registration or preliminary classification	Up to 3 days	Of the publication of Approval/Rejection of registration and Preliminary Result	<a href="http://sig.ufabc.edu.br/sigrh/public">http://sig.ufabc.edu.br/sigrh/public</a> (Menu Concursos/ em andamento/ área do candidato)
Completion of the analysis of the appeal against the rejection of the application or Preliminary classification	Up to 15 days	Of the deadline for filing an appeal against rejection of registration or preliminary classification	<a href="http://sig.ufabc.edu.br/sigrh/public">http://sig.ufabc.edu.br/sigrh/public</a> (Menu Concursos/ em andamento/ área do candidato)
Appeal against the preliminary classification (for registration deferred upon appeal)	Up to 03 days	Of the disclosure of the conclusion of the analysis of the appeal against the rejection of the registration	<a href="http://sig.ufabc.edu.br/sigrh/public">http://sig.ufabc.edu.br/sigrh/public</a> (Menu Concursos/ em andamento/ área do candidato)
Completion of the appeal analysis against the preliminary classification (for registration deferred upon appeal)	Up to 07 days	After the deadline for filing an appeal (for registration granted upon appeal)	<a href="http://sig.ufabc.edu.br/sigrh/public">http://sig.ufabc.edu.br/sigrh/public</a> (Menu Concursos/ em andamento/ área do candidato)
Evaluation by a multidisciplinary team for candidates with disabilities and/or hetero-identification session for self-declared black candidates	Up to 30 days	From the disclosure of the response to the last hypothesis of the request for reconsideration	Câmpus Santo André da UFABC, conforme convocação
Request for evaluation reconsideration by a multidisciplinary team or hetero-identification committee	Up to 03 days	Of the disclosure of the evaluation result by a multidisciplinary team and/or hetero-identification	E-mail <a href="mailto:concursos@ufabc.edu.br">concursos@ufabc.edu.br</a>
Reply on the evaluation reconsideration request by a multidisciplinary team or hetero-identification committee	Up to 15 days	Of the deadline for requesting reconsideration of the evaluation by a multidisciplinary team or hetero-identification committee	E-mail <a href="mailto:concursos@ufabc.edu.br">concursos@ufabc.edu.br</a>
Approval of the Final Result	Up to 15 days	From the disclosure of the answer of the last appeal analysis hypothesis	Diário Oficial da União e <a href="http://www.ufabc.edu.br/concursos/docentes">http://www.ufabc.edu.br/concursos/docentes</a>

**Comments:**

- 1 – All deadlines established in this schedule will be counted in calendar days.
- 2 – This schedule may be changed at the convenience of the Administration.